

For Office Use Only	
Applicant:	
Date Received:	
Date Acknowledged:	
Amount Requested	
Reason for funding	
Date of meeting:	
Decision:	

COLONSAY & ORONSAY COMMON GOOD FUND

APPLICATION FOR FINANCIAL ASSISTANCE

COMPLETED FORMS SHOULD BE RETURNED TO:

Kevin Byrne (byrne@colonsay.org.uk)

Or

Richard Buttrick (Richard.buttrick@btinternet.com)

Meetings of the Fund review sub-committee are held bi-annually, approximately every six months (January/February and July/August). Please note that application may be submitted at any time and will be consider at the next review sub-committee meeting.

1. YOU/YOUR ORGANISATION

Individuals - Complete 1a ONLY and go to section 2.

Organisations – Complete all of this section.

Section 1 (a)
Name:
Address:
Post Code:
Email:
Telephone Number:

Section 1 (b) Contact for the purposes of this application (if different from above)
Name:
Person in Organisation (if applicable):
Address:
Tel:

Section 1 (c) Background Information
Please give a summary of the history of your organisation, including when it was formed, links to any parent body etc...

Section 1 (d) Aims and Objective of your Organisation

What are the aims and objectives of your organisation, including its current role in the Community, types of services provided and target client groups?

Section 1 (e) Registered Charity Number – please give registration number**Section 1 (f) Membership and Users**

How many people in Colonsay & Oronsay regularly use the services/facilities offered by your organisation?

Please indicate how many are

Male:

Female:

Disabled:

Do you make a charge to your users?

Yes:

No:

If 'Yes' please give details:

Do you have a membership scheme?

Yes:

No:

How many members belong to your organisation?

Please indicate how many members are

Male:

Female:

Disabled:

Please give details of your membership fees:

Section 1 (g)

Does your organisation have a constitution?

Yes:

No:

If 'Yes' please include a copy with your application.

2. FUNDING REQUEST

Section 2 (a)	
How much grant are you requesting from the Common Good Fund?	£

Section 2 (b)
Please explain how the funding will be used:

3. APPLICATIONS FOR 'ONE OFF' PROJECT GRANTS

Section 3 (a)	
Please detail the total cost of your proposals: Applicants seeking assistance towards equipment or building works must include two competitive quotes (please refer to guidance).	
ITEM OF EXPENDITURE	COST
TOTAL COST	£

Section 3 (b)		
Have you applied to any other organisations for financial assistance towards the cost of the project?	Yes:	No:

If 'Yes' please give details:

ORGANISATION	DATE OF APP.	AMOUNT REQUESTED £	AMOUNT AWARDED £	IF NO DECISION, DATE EXPECTED

Section 3 (c)			
Do you have the necessary planning and/or building control consents?	Yes:	No:	N/A:

4. DECLARATION

I can confirm that, to the best of my knowledge, all the answers given above are true and accurate. I understand that details contained in this form will be processed by the CGF Members and Administrative Staff.

I am aware that by submitting this application I am agreeing to the publication as of the details contained in this application in any form deemed appropriate by the Members of the Fund. I am also aware that the amount and conditions of any award granted will be made public.

Signed _____ Date _____

Print name _____

Office held _____

COMMON GOOD FUND GRANT - END OF PROJECT MONITORING REPORT

Please note: Financial details pertaining to the grant awarded must be submitted with the End of Project Monitoring Report. If this information is not provided the grant may be reclaimed by the Fund.

The Common Good Fund needs to account for all funding allocated, and therefore request that you complete all sections of this form.

Name of Organisation:

Contact Details:

Project Funded:

Grant Allocation:

1 Finance (Please provide a full breakdown of all costs)

Description (from original grant application form)	Projected Costs	Actual Costs

2 Match Funding (Please provide details of any match funding received)

Grant Scheme	Description	Amount

3 Did you meet the aims of the project – please give details? (The main facts and figures about actual activities, for example the number of people the organisation or project worked with and the main activities undertaken)

